

The International School of Macao Parents' Association (TISPA)

General Meeting

Tuesday, 05th June 2018, 1:30pm

TIS – Conference Room

Agenda

Present

Howard Stribbell	Mary-Anne Jasinski	Chris Coates	Nick Chignall
Connie Johnson	Nicole Hammer	Abby Barrett	Sarah Luvisutto
Laura Clarke	Ana Paniagua		

Apologies: *Amanda Kait*

Minutes of last meeting (15th May)

Distributed on-line. No corrections noted. Accepted as correct.

Welcome

Head of Schools' Report (Howard Stribbell)

- Enrolment for next year is higher than we were anticipating and budgeted. Our budget is 13,035 and we are currently at 13,030. This does not include kids who will be going through the summer time.
- We are all good for staff. Actual capacity is 14,050 with the current staffing level.
- Summer school is exceptionally full. The Early Bird ended last week. Last year was 320 in elementary. This year is 450. Last year in secondary was 15. This year is 30. Total of 480 kids already signed up. We will pass the 500 mark.
- Child Protection Seminar this morning and another one this afternoon. Very helpful to get feedback from the parents and to see it from their perspective. We will continue to refine and implement it. Some changes for next year are the designated washrooms. A Child Washroom or an Adult Washroom. Explicit signage that we are a child safe school. Continue to review the security protocols. Share the PANTS program with parents. PANTS is the program we use for the kindergarten.
- Alberta Accreditation Education Report. A positive report overall. For Requirements: Update our teacher evaluation tool as Alberta have changed some of their requirements on what teachers have to do. As a larger leadership team we have been looking at our teacher evaluation and how do we make sure that it is comprehensive and fits our context. There are the formal Teacher Quality Standards. We also wanted a system in place where we assess whether the teacher is a good fit for TIS. The leadership team has been working on providing a new protocol and tool to evaluate. We are also looking at who is involved in the evaluations. Up until now it has been the Principal and Vice Principal. We evaluate formally 3 times per year. Being a collaborative school we want it to be a collaborative process.
- Recommendations from the report: Continue to manage transitions for the new leadership changes for the Head of School and Secondary Principal. Address the facilities in the South Wing. Over the next two years we are replacing the projectors to short throw interactive projectors. Last summer a big painting project was done. Review the IB implementation.

- TIS will be recommended for the Tier 4 level of the Alberta Accreditation which is the highest level. TIS will be the only school to achieve the level out of all of the Alberta International Schools. That is based on academic results, collaboration with other schools, extra curriculum activities and professional learning.
- Focusing on more Community Outreach activities as a school next year.
- Next year looking at an Activist in Residence Program. There would be a strong literacy piece attached to it. Will help kids understand how do we make the world a better place and what is their role in it. That would be in the Fall. Then in the Spring looking at addressing the food wastage in our own lives and especially in the school. A comprehensive program that would measure how much food is being wasted and identify what we could do with it. That would be a school wide initiative. TISPA maybe able to assist with that.
- Experience Week with the CAST Program having a service component attached to it.

Principal's Reports

Elementary (Mary-Anne Jasinski)

- In elementary next year there will be two Family Service trips. One during Fall break and the next during Spring break.
- Working on the Summer School getting all the registrations in place. Exciting that we have so many kids. For a lot of the new students coming in next year, a condition of their acceptance was that they attend Summer School with the intent that that helps the transition into the new school. Will be easier and give them a less stressful period of a few weeks to adjust.
- Finalising Class List for next year. Each grade is preparing lists for proposals for the following grade. Breaking the children into groups depending on the number of teachers in the receiving grade. It's actually a really involved process and a lot of thought goes into how we place kids. Looking at learning styles, friendships to make sure everyone has a good connection with someone in the class they are going into. Combining kids into good groups so that the classroom is cohesive and positive. We don't accept parent's request for a particular teacher as there is a lot of planning.
- Mr. Stribbell advised that teachers do not even know who they have in their class until a week before school starts.
- Finishing the final report cards.
- Year End House Event G1 to G12 in the MUST Auditorium - Wednesday 06th June.
- Assembly (Good bye to Kinder and Elementary staff leaving) - Wednesday 20th June
- SK Graduation - Friday 15th June
- G6 Graduation - Monday 25th June
- Dress Down Day - Friday 22nd June

Secondary (Chris Coates)

- First Track and Field Day with secondary school. PE teachers put a lot of time and effort into it. Set backs with the weather. Assembly giving out awards with the kids. Established school records. Feedback from staff and kids is to do it earlier in the year when the weather is cooler.
- Graduation on the 25th May. Thank you to TISPA for the Valedictorian watch.
- Graduation Celebration the kids run entirely. It also went really well.
- Summer Concert and Arts Night last week. It was a packed house for the Summer Concert. The Arts Night was really well attended. We have some really talented kids at all levels.
- Time tabling and staffing all done in secondary.
- House Trophy Assembly - Wednesday 06th June
- Athletic Banquet - Wednesday 06th June
- Grade 9 Celebration Banquet- Friday 08th June
- Mr. Schmidt the new Principal for Secondary will be at TIS from 13th - 17th June
- Last Class for Secondary - Wednesday 20th June
- Secondary Awards in MUST Auditorium - Wednesday 20th June
- Exams start for the first Alberta Diploma - Thursday 14th June
- Final Report Cards - Friday 29th June
- Students in Grade 12 one of their choices they can make for a course can be either Work Experience or a Passion Project. They get credits from that towards their Alberta Diploma. It is supervised by one of the Academic Councillor or teacher. For example for Work Experience a few students have decided to be Classroom Helpers. They go into elementary classrooms and work with the teachers and help. It is on an ongoing basis throughout the course of the year. They have to establish clear goals as to what they want to get out of the experience. Example of a Passion Project is one grade 12 set out to make a movie. Going through the process of coming up with an idea. Writing the script. Using the picture boards. Planning out the schedule when filming. Then making the movie which was really good.
- Mr. Coates on a personal item being his last meeting wanted to thank TISPA. Mr. Coates has been very impressed over the past 2 years with the positivity of everyone and the level of support. The best example Mr. Coates can think of is the House System. This was a new initiative intended to build community and school morale. It was a big undertaking. To get TISPA's support for the program and in particular to get it up and running off the ground. Getting everyone their house shirts. TISPA was so ready and willing to step up and put many of their resources towards that.

Kindergarten (Nick Chignall)

- Family Play Day was helped with our G7 Leadership Team and Kenny from our Homeroom Helpers.
- Art Day for the children next Friday 15th June. The G8 and G9 Leadership Team will be supporting that initiative.
- PK Orientation night with new PK parents wanting to know what to do. We gave tours and helping with that preparation for them coming into the school next year.
- Report cards are being written up.
- SK Graduation in the Blackbox Theatre - Friday 15th June

Treasurer's Report (Connie Johnson)

Pop-corn: \$3080.00 (\$2553.00 profit)

Arts Night: \$4305.00 (\$3680.00 profit)

Valedictorian Watch: \$3488.00 (expense)

Events Report**Events since last meeting:**

- **Dress Down Day - May 18**
- **Arts Night - May 31**

Upcoming events:

- **Dress Down Day - June 22**
- **Other upcoming Events**

General Business

- Ms Hammer advised this is our last meeting of the year and our last meeting with Mr. Stribbell and Mr. Coates. Ms. Hammer really wanted to thank you for giving us all the information every month about the school and a big thank you. Ms. Hammer wished Mr. Stribbell and Mr. Coates all the best.
- Ms. Hammer thanked everyone for all the meetings and for coming to the meetings. We will be back next year.
- Mr. Stribbell asked if we had any executive changes for next year?
- Ms. Hammer advised that there will be no changes. Everyone is welcome to join.
- Ms. Clarke commented on the Benefit Concert being brilliant. The money being raised was going towards a school project. The level of talent was really great to see. Plus the fact that MUST have upgraded the lighting and the sound. It was the first school production where we could hear everything and see everything clearly. An excellent example of a what the community of TIS is.

Confirm date for next meeting

Next General Meeting date to be confirmed for the new

school year 2018/2019.