

# TISPA – April 11, 2017

## Head of School Report

### Head of School – Profile Development

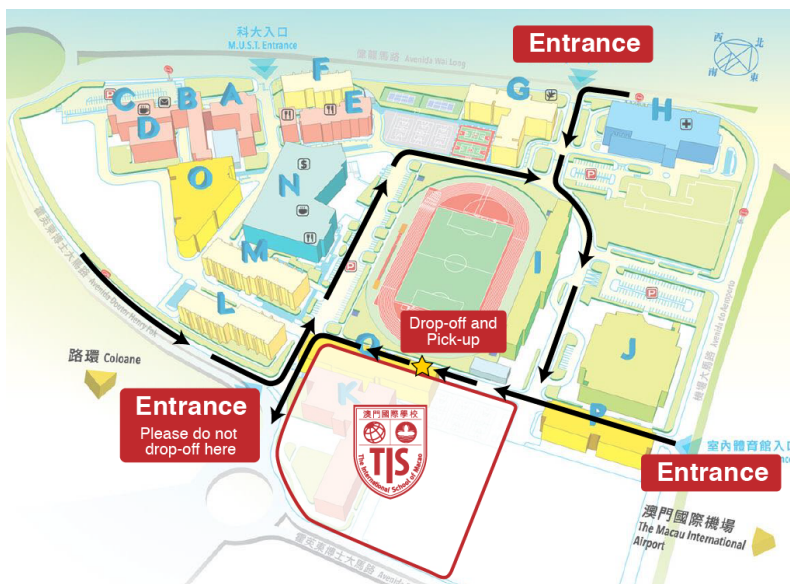
In order to be as collaborative and transparent as possible, TISPA and parents are invited to take part in the development of the Head of School profile. The profile is used to identify potential candidates and is developed collaboratively between the Board, the teachers, staff and parents. A draft of the profile is attached.

- Staff will review the profile next week
- Parents should bring suggestions to the next TISPA meeting

We will also develop a process for interviewing candidates that provide participation for various stakeholder groups.

### Safety & Security, Health

1. ID Cards – about 75% have the cards and 60% are wearing them in the morning. We will be adding barriers next week and requiring people to sign in if they don't have ID Cards. This week is just friendly reminders.
2. Magnetic locking doors will be added to the NW doors soon.
3. Construction workers are being contained to Floors 1-3, which are not being used for students.
4. Following up on questions at the last meeting, we can confirm that Kindergarten classrooms are cleaned four times a day (after each snack, lunch and at the end of the day)



# 澳門國際學校家長會－2017年4月11日

校長的話

## 制定校長工作簡介

為儘可能得以協調及透明化，歡迎本校家長會及家長們一同參與制定未來校長的人選要求。有關要求會用作識別具潛質之候選人，以及發展與校董會、老師、職員以及家長合作的機會。請參閱附件中的簡介草擬文本。

- 下週職員會審視簡介內容
- 家長將在下次家長會議上提出建議

本校還將為候選人制定面試程序，為持份者提供參與機會。

## 安全及保安，健康

1. 家長證一約75%人已辦妥證件，六成人早上有攜帶證件送孩子上學。下週會在進入校園區域前地增設圍欄，未能出示家長證的人士必須簽名方可進入校園。本週為首周試行。
2. 北翼即將安裝磁力門。
3. 建築工人正在一至三層施工，尚未開放給學生使用。
4. 回覆上次會議提出的問題。幼稚園課室每天進行四次清潔（每次小吃時間後、午餐後以及一天上課結束後）。

