

The International School of Macao Parents' Association (TISPA)

General Meeting

Tuesday, 8th March 2017, 1:30pm

TIS – Conference Room

Agenda

Present

Louise Kewley	Nicole Hammer	Diane O’Keeffe	Nick Chignall	Chris Ho
Kat Scott	Howard Stribbell	Waynie Hsie	Sarah Luvisutto	Christina
Leong				
Chris Coates				

Apologies: *Mary-Anne Jasinski, Deb Troendle Scott, Bec Walker, Laura Clarke, Connie Johnson,*

Minutes of last meeting (8th February)

Distributed on-line. No corrections noted. Accepted as correct.

Welcome

Head of Schools’ Report (Howard Stribbell) - *See attached*

- A large number of the TIS team will be attending the ACAMIS Conference in Nanjing this weekend as TIS will be hosting this conference in 2018.
- Parent Circle on March 22 from 6-8pm on Managing Technology at Home
- Head of School position replacement in 2018. Currently in the phase of a profile development, whereby TISPA and parents are invited to take part in the development of the Head of School profile. Mr Stribbell suggested to do this at next months TISPA meeting. TIS is finding ways to get all of the various stakeholders involved in the candidate selection. Mr Coates shared his experience at the Canadian International School of HK, where he went through this process twice, each approach being very different. One approach involved creating four committees with cross sections from all school constituencies (teachers, parents, board members, etc) to narrow down the applicants to four candidates. 1 local candidate and 3 from abroad were then flown in to the school and interviews were held with each committee. The four committees would then deliberate and recommend one final candidate.
The second time the school put together one committee with a cross section of school constituencies, however the board then circumvented the committee and brought in and hired their own candidate without any collaboration at all. This resulted in very negative consequences for the school. Mr Coates reiterated that with collaboration and input from all stakeholders, everyone is much more likely to be invested and supportive of the new hire.
Typically, this position would be filled with a 3-year contract.
- Safety and Security: Green gate will be closed as of March 13.
- TISPA members were asked to trial the security ID cards in the last two weeks and the feedback was positive with online uploads working smoothly.
A parent gave a positive example of a teacher asking a spectator of Elementary PE or recess to identify himself, etc. for security reasons.
- It was again suggested that the “One Way” traffic be enforced for school pick up until 4:30pm for

better flow through of traffic, plus a security guard is needed there to direct and help move traffic along.

Principal's Reports

Elementary (Mary-Anne Jasinski - absent) Nick Chignall

- Spring typically is a time of year with more sickness, viruses, lice, etc. at school. TIS is therefore using a new bleach based product to sanitise and hopefully prevent and reduce cases. It was reiterated that parents need to cooperate and keep children home in case of sickness. Mr Chignall noted that the Kindergarten cleaning schedule is already very extensive with 5-6 sessions a day. Mr Stribbell asked for details on this at next month's meeting.

Secondary (Chris Coates)

- Diploma exams (G12) were finished in January in all core subjects with mixed results. DSEJ allows students a chance to retake the exam in April or June, should they choose to.
- Experience week is coming up and everyone is getting ready for the various departures. TIS is working with SOS International - a tremendous resource for trip analysis and feedback, risk assessment and training for trip preparation. They also provide doctors, hospitals, etc, in every country and contact the school with details for any emergency situation, should it arise.
G7: Vietnam, G8: Chiang Mai, G9: Japan
G10-11: Laos, Russia, Hong Kong, New York City (UN), Cebu, Spain, Portugal, Local Macau Group at school, Local Community Service Group.
Participation levels have improved but are still not where they should be. More local options will be included in the future to try to increase participation.
- IB Authorisation visit is on March 20-22. IB consultants will be here to meet with teachers, students, parents and board members. TIS is hopeful to get the approval, which would allow current G10 to begin the IB program next September in G11.
- The move into the North Wing will be delayed slightly until after the Easter break. Offices, systems and procedures are being put into place for that transition.
- The first events took place in the new Blackbox Theatre, including award assemblies and a guest speaker, which were all fantastic and a much improved environment for performances, events and assemblies.

Treasurer's Report (Connie Johnson) - absent

Events Report

Events since last meeting:

- **Dress-down day - February**

Upcoming events:

- **Community Day - March 11** (10am - 2pm)
It was mentioned that the pollution level forecast is bad for this weekend, and whether there is a back up plan should the numbers increase to 175-200. Mr Stribbell suggested that the stalls could possibly move into the new Kindergarten MPR area. As this Community Day is primarily a social event with International theme, no big sporting activities are planned and most activities can be held indoors.
- **Dress-down Day - March 31**
- **Easter Raffle**
TISPA will buy chocolate eggs with the proceeds of the March dress-down day, so no money or egg donations will be requested from students.
- **TIS Disco - May 12**
Ms Scott is requesting the use of the new Blackbox Theatre but has booked the MPR as a back up.
- **Other upcoming Events**

General Business

- In looking at the calendar, it was requested in follow up to a conversation with Ms Jasinski last year, that the end of school year report cards not be sent home on the last day of school, in case parents/students had any questions or concerns, which could not be addressed. Mr Stribbell will look into this further with Ms Jasinski.

Ms Scott brought up a few issues:

- The school nurse calls parents to pick up students too frequently or for no valid reason. Students in Primary seem to visit the nurse without seeing the teachers first. Mr Stribbell will speak to Ms Jasinski about this for follow up.
- Students are allowed to use the microwave at lunchtime in the MPR and the younger children (G1) may not know how to properly use them without supervision. It was asked if teachers could provide students with a brief overview when they transition into eating in the MPR.
- TISPA needs more volunteers! This Community Day is already a struggle and some bigger events are coming up. Mr Stribbell suggested that TISPA identify the future events and volunteers needed so that teachers can send out messages with details of volunteer jobs needed.
In the long term, a class reps program can be revisited. Additionally Mr Coates is looking into a house program for the school, which would include house parents.

Confirm date for next meeting Next General Meeting date confirmed for Tuesday, April 11th at 1:30pm. in the Conference Room.

澳門國際學校家長會 (TISPA)

常務會議

2017年3月8日(週二)下午1:30

澳門國際學校會議室

會議議程

出席者

Louise Kewley	Nicole Hammer	Diane O'Keeffe	Nick Chignall	Chris Ho
Kat Scott	Howard Stribbell	Waynie Hsie	Sarah Luvisutto	Christina
Leong				
Chris Coates				

缺席者: Mary-Anne Jasinski, Deb Troendle Scott, Bec Walker, Laura Clarke, Connie Johnson,

上次會議紀要 (2月8日)

已於網上發佈。無須更正，確實無誤。

歡迎校長的報告 (Howard Stribbell) – 請查閱附件

- 為數眾多的學校人員將前往南京出席 ACAMIS 會議。明年本校將主辦有關會議。
- 3月22日將舉辦家長圈活動，內容為在家規管電子產品的使用。
- 2018學年校長職位變動事項。目前人物要求正處於草擬階段，家長會和家長們均可參與職位要求訂定。Mr Stribbell 建議將有關事項留待下次會議商談。學校正尋求讓不同持份者均可參與挑選候選人。Mr Coates 分享了他在香港加拿大國際學校參與過兩次有關工作的經歷，表示兩次的方法都都不一樣。其中一次是成立了四個跨部門的委員會（當中包括老師、家長、校董會成員等），將候選人縮減至四名。四名候選人當中一名來自本地，其餘三人均來自外國，他們都分別與各委員會會面。最後由四個委員會選出當選人。另一個做法則是建立一個跨部門的校委會。然而其時的校董會卻繞過委員會聘用了自行帶來的候選人，對學校造成了非常消極的影響。Mr Coates 一再重覆讓老師、學生、職員等持份者參與招聘過程將有利於新僱員的工作投入和支援。一般來說，此職位須簽署3年合同。
- 安全及保安：3月13日起將關閉綠色閘門。
- 家長會應要求在過去兩週試驗保安證，回饋積極，上傳工作亦十分順利。有家長舉例，老師可於小學體育課或小息時，以保安為由，要求在旁之人士出示家長證。
- 再次有人建議在學生放學期間實施強制性「單行車道」措施至下午4時30分，同時還需要一名保安人員在場指揮，以免造成交通阻塞。

校長的報告

小學校長 (Mary-Anne Jasinski – 缺席) Nick Chignall

- 每逢春天時節學校會較常出現生病、病菌感染甚至頭蚤等問題。有見及此，學校起用了另一款漂白劑進行消毒，希望能減少生病情況。家長需與學校合作，把生病的子女留在家中，以防病菌散播。

Mr Chignall 表示幼稚園日常清潔次數已達每天 5 至 6 次。Mr Stribbell 要求下次會議提供更詳細資料。

中學部 (Chris Coates)

- 高中三年級的重點科目文憑試已於 1 月進行，教青局允許成績未如理想之考生選擇於 4 月或六月重考。
- 遊學體驗週將於下週進行，各人均準備好起程。學校與 SOS International 合作，該公司除了就旅程分析及數據提供救援建議外，尚提供各國的醫生及醫院等方面的聯絡服務。
初一：越南；初二：清邁；初三：日本
高中一、二：老撾、俄羅斯、香港，紐約、宿霧、西班牙、葡萄牙、留校、參與本地社區服務。
今年參與的學生人數有所提升，但仍未達應有水平。未來會增加更多留澳的選項，以增加參與度。
- IB 課程候選學校審查員將於 3 月 20 至 22 日到訪。有關顧問人員將與老師、學生、家長以及宿舍成員合面。本校期望成為可教授 IB 課程的學校，讓本年就讀高中一年級之學生可於 9 月份開學時修讀 IB 課程。
- 遷入新校舍的計劃稍微延後至復活節期間後。屆時辦公室、系統及手續等均會完成搬遷。
- 首個將於新校舍舉行的活動位於黑盒劇場，活動包括聚會、嘉賓演講。相信會讓表演、活動以及聚會提供更優質環境。

財務報告 (Connie Johnson) – 缺席

活動報告

上次會議後舉行的活動：

- 便服日 – 2 月

即將舉行的活動：

- 同樂日 – 3 月 11 日 (上午 10 時至下午 2 時)
有預測指本週末空氣質量指數不良，問到當指數升至 175-200 時，是否有後備方案以便應對。Mr Stribbell 建議屆時可把攤位搬進幼稚園新的室內體育館。由於是次同樂日主題為國際社交，因此未有安排大型體育活動，且大部份活動均於室內舉行。
- 便服日 – 3 月 31 日

- **復活節抽獎券**
家長會會為 3 月份的便服日購買巧克力復活蛋，學生無需進行捐款或捐贈。
- **的士高活動 – 5 月 12 日**
Ms Scott 申請以黑盒劇場作為活動場地，但同時亦申請了室內體育館作後備方案。
- **其餘即將舉辦的活動**

常務事項

- 討論校曆時，有指為避免再次發生像去年一樣未能在學期結束前派發成績表，使家長／學生或許未有時間就此提出疑問，認為有必要繼續去年與 Ms Jasinski 的討論。Mr Stribbell 表示會與 Ms Jasinski 跟進。

Ms Scott 提出下列幾項問題：

- 學校護士致電家長讓他們到學校接孩子的情況過於頻密，有時甚至無恰當理由。小學生前往醫護室前似乎無需通知老師。Mr Stribbell 謂會與 Ms Jasinski 討論及跟進。
- 學生於午膳期間可使用室內體育館之微波爐。然而低年級學生（小學一年級）未必掌握使用方法。有建議當低年級學生進入室內體育館進餐時，老師可多加留意。
- 家長會需要更多志願家長！是次同樂日顯露了人手不足的問題，接下來還有幾個大型活動需要籌辦。Mr Stribbell 建議家長會日後先評估活動所需之志願者人數，讓老師們可發放訊息以招募志願家長參與。
長遠而言，班級項目可以重複。另外，Mr Coates 正考慮 house program 計劃，當中包括 house parents。

下次會議日期 會議日期定於 3 月 7 日（週二）下午 1:30 於會議室舉行。