

The International School of Macao Parents' Association (TISPA)

General Meeting

Tuesday, 10th January 2017, 1:30pm

TIS – Conference Room

Agenda

**Present**

Mary-Anne Jasinski	Laura Clarke	Nicole Hammer	Deb Troendle Scott	Amanda Kiat
Santha	Diane O'Keeffe	Waynie Hsie	Kat Scott	Chris Ho
Sarah Luvisutto	Louise Kewley	Nick Chignall	Bec Walker	Cristina
Leong				

**Apologies:** *Howard Stribbell, Chris Coates, Connie Johnson*

**Minutes of last meeting (8th December)**

Distributed on-line. No corrections noted. Accepted as correct.

**Welcome**

**Head of Schools' Report (Howard Stribbell - Absent) – See attached**

Ms Jasinski gave a report on behalf of Mr. Stribbell.

- Playground has reopened and the normal routine has been put back into place for morning line up and afternoon pick up. Ms Scott added that the overall feedback on the repair work has not been very positive, in particular in regards to the many uneven surfaces still remaining and the quality and state of the soft tiles. Ms Jasinski has made note of this and will bring it to Mr Stribbell for review and follow up.
- Security Status: Parent ID cards will be implemented after the Chinese New Year. It was suggested that possibly a separate ID for Helpers could be created. Parking is still problematic in the pick up and drop off area now that all students have returned. Double parked cars are still causing blockages.
- Staff Recruitment: Half of the 21 vacancies are now filled. TIS is using a company called Search Associates, which has exploded the numbers of applicants in comparison to previous years. TIS continues to seek a balance of new and experienced teachers. This year, TIS has also changed the Notice Date for teachers to December 1, allowing for more time to seek qualified replacements.
- Transition Planning for the North Wing: The opening of Kindergarten Rooms has been moved to August in order to avoid disrupting the younger children with such drastic changes mid-year.

**Principal's Reports**

**Elementary (Mary-Anne Jasinski)**

- Ongoing meetings and interviews for recruitment are the main focus in Elementary at the moment. This year there will be more internal transfers. Currently TIS offers 2-year contracts, after which teachers can request to move to teach other grades. This gives teachers the opportunity to acquire a bigger breadth of experience and makes them more employable. Students could therefore be placed in the same teacher's class for two different grades. Ms Jasinski reiterated that should a parent or student have a concern with being placed in the same teacher's class for another grade, a meeting can be requested to review an alternative

placement if possible.

- Recruitment should be finished for Kindergarten and Elementary by the end of January.
- Division 1 Assembly on Wednesday, December 11; Division 2 Assembly on Thursday, December 12.
- CNY Celebration and Dress down day is on January 20th. (Theme is Asian/Cultural Costumes)
- Way to Go Lunch is on January 25
- The big topic in Elementary this week is the confirmation of H1N1 at TIS. There are multiple fact sheets and information posted on the TIS website and letters have been sent to parents of students in classes with confirmed cases. There is a history and fear factor associated with this strain of flu when it originated in 2008 and was a pandemic. It is no longer a pandemic but a seasonal virus occurring every year and identical treatment is given as any other seasonal flu. The key to containing H1N1 is quick identification. In Macau, H1N1 must be reported to DSEJ. Yesterday, TIS had 1 confirmed case and today, there are 5 (Grades 1 and 4). Affected classrooms have been disinfected and temperature checks are being performed in the mornings. Should more confirmations come in today, the entire 3rd floor will be given temperature checks in the morning. Additional sanitising equipment has been installed in classrooms. Some parents have chosen to keep their children home from school. It is strongly encouraged for parents to do daily body checks of their children.

### **Secondary (Chris Coates - absent)**

Ms Jasinski gave the Secondary School report on behalf of Mr Coates. He wanted to apologise for being absent at the December meeting due to a death in the family and emergency trip back to Canada.

- Semester 1 exams are the last two weeks of January.
- Currently recruiting and increasing staff with IB experience. One teacher has been hired for IB French and IB Business.
- Moving into the new wing after CNY. The Secondary office has now moved to the new building.
- Vanessa Wong is the new Secondary School Executive Assistant and will be working on Experience Week in addition to all other administrative tasks for the Secondary School.

### **Treasurer's Report (Connie Johnson - absent) (Kat Scott)**

Christmas Giving Tree: TISPA spent \$6000 MOP to buy additional presents needed for the orphanages. \$1000 was donated by the G10-11 Marketing Class.

It was asked if donations could be accepted, rather than gifts. Grade 3 did a fundraising and group effort shopping for gifts, which was a fun experience. Grade 6 did the shoe boxes, which was great as well, however some clearer guidelines should be given as to what to fill the boxes with.

It was suggested that general guidelines, price range and donation options should be given next year. It should also be marketed better for higher participation and overall enthusiasms of this wonderful initiative.

Pop-corn: \$3,370 (\$1000 more than last year)

**Events Report****Events since last meeting:**

- **Dress-down day - December**
- **Christmas Tree**

**Upcoming events:**

- **Dress Down Day (January 20)**
- **TIS Disco - March 10**  
Ms Scott is requesting the use of the new Blackbox Theatre.
- **Chinese New Year**  
Dress-down day and Chinese New Year celebrations fall on the same day so decorative bags will be sourced for pop corn.
- **Open House Day - February 18**
- **Other upcoming Events**

**General Business**

Pollution Policy: Concerns about recent high pollution levels were discussed and the TIS Pollution Policy was reviewed. Parents who are concerned about levels for sports and outdoor activities can ask for their children to be excused from such sessions. High risk children (asthma, allergies, etc.) may request to replace outdoor recess/PE with library sessions.

It was asked if the engines of the busses could be turned off now that the AC is not being used.

Tiger Bites: Some items have been removed from the Tiger Bites menu, such as the chocolate mousse and garlic bread. It was again requested that the sports drinks be removed from Tiger Bites as well. Circle K is off school premises and students are not allowed to go to Circle K before or during school. Anything bought before or during school hours will be confiscated until school has finished.

**Confirm date for next meeting** Next General Meeting date confirmed for Tuesday, February 7th at 1:30 pm. in the Conference Room.

## 澳門國際學校家長會 (TISPA)

## 常務會議

1月10日(週二)下午1:30

澳門國際學校會議室

## 會議議程

出席者

Mary-Anne Jasinski	Laura Clarke	Nicole Hammer	Deb Troendle Scott	Amanda Kiat
Santha	Diane O'Keeffe	Waynie Hsie	Kat Scott	Chris Ho
Sarah Luvisutto	Louise Kewley	Nick Chignall	Bec Walker	Cristina Leong

**缺席者:** *Howard Stribbell, Chris Coates, Connie Johnson*

上次會議紀要 (12月8日)

已於網上發佈。無須更正，確實無誤。

歡迎各位校長的報告 (Howard Stribbell—缺席) —請參閱附件

Ms Jasinski 替 Mr. Stribbell 報告內容

- 操場已重新開放，早上及放學的列隊安排已回復正常。然而 Ms Scott 稱，因重鋪之地面不均勻以及軟墊質量等問題，致使修復工程之整體回饋未見積極。Ms Jasinski 將情況記錄，並稍後向 Mr Stribbell 反映及跟進。
- 保安狀況：家長 ID 認證系統將於農曆新年後推行。有建議區分家長及家務助理的認證 ID。假期過後學生回校上課，車輛停泊及上落車等問題依然存在。雙車停泊仍舊造成交通阻塞。
- 人員編制：二十一個職位空缺僅餘一半。本校起用名為「Search Associates」的公司進行招聘後，申請人數較往年上升許多。本校將繼續尋求新老師及富經驗的教師任職。今年，學校將「任職通知」的發出期限改為 12 月 1 日，以便有更充裕的時間尋求合資格的教員。
- 北翼搬遷計劃：幼稚園課室投入使用日子改為 8 月，避免年幼學童在學年中期因變化產生混亂。

校長的報告小學部 (Mary-Anne Jasinski)

- 小學部正重點進行人員招聘事宜。今年將有更多內部轉職。學校現提供兩年合約，合約期過後，老師可要求轉教其他年級，藉此賺取經驗增值。而學生升班後亦有機會再繼續受教於同一位老師。Ms Jasinski 重申若家長不願意讓子女翌年仍然在同一個老師的班上受教，可提出轉班要求。
- 幼稚園及小學的人員招聘於一月底結束。
- 小一至小三早會於 12 月 11 日週三舉行；小四至小六早會於 12 月 12 日週四舉行。
- 1 月 20 日舉行新年慶祝會及便服日。(主題為亞洲／文化服飾)
- 1 月 25 日是「Way to Go Lunch」
- 本週小學部最大事件為有學生確診 H1N1。有關訊息已上載至本校網站，受影響班別更有

通告派回家通知家長。2008年 H1N1 大規模爆發引致人心惶惶，雖然疫症現已受到控制，但該季節性病毒每年爆發，與其他季節性流行性病毒一樣需接受治療。儘快確診 H1N1 是治療的關鍵。在澳門，若學生確診 H1N1 必須通報教青局。昨日，本校一名學生確診，今日則有五名（小一及小四）。受影響的班級課室已進行消毒，該班學生每天早上回課室前亦先要量度體溫。若今天再有確診病例，三樓全層學生每天早上均需量度體溫。課室已設有額外消毒設備。有些家長選擇暫時不讓子女回校。學校強烈建議家長每天為孩子進行身體檢查。

### 中學部（Chris Coates – 缺席）

Ms Jasinski 代替 Mr Coates 交待中學部的報告。他為 12 月份至今因家庭成員身故而需緊急返回加拿大一事，表示歉意。

- 1 月最後兩週為第一學期考試。
- 最近招聘了具教授 IB 課程經驗的人員。目前已聘請了一名教授法語及經濟的 IB 老師。
- 新年後將逐步遷入新翼。中學部辦公室已搬至新大樓。
- Vanessa Wong 是新任中學部行政助理，將處理遊學體驗週之事宜，並接手中學部其他行政工作。

### 財務報告（Connie Johnson – 缺席）（Kat Scott）

聖誕樹：家長會花了 6000 元購買禮物送給孤兒。另外捐贈了 1000 元給高中一、二年級的市場營銷課。

有人問到將禮物改成捐款是否可行。小學三年級今年便集資購物禮物，這是個有趣的經驗。小學六年級的「鞋盒送暖」活動亦相當成功，但有指宜清晰指示可放進鞋盒內之物品。

有人提出明年應列出細項，以規範禮物的價值及類別等。應提高活動參與度及熱情。

爆谷收益：3,370 元（比去年增加了 1000 元的收入）

### 活動報告

自上次會議後舉辦的活動：

- 便服日 – 12 月
- 聖誕樹

即將舉辦的活動：

- 便服日（1 月 20 日）

- 澳門國際學校的士高一3月10日  
Ms Scott 希望得知黑盒劇場的用途。
- 農曆新年  
便服日及農曆新年的慶祝日在同一天舉行，屆時出售的爆谷包裝袋會經過設計。
- 開放日—2月18日
- 即將舉辦的活動

### 常務事項

污染政策：就近日對空氣質數高污染水平的關注，本校審視了污染政策。若有家長擔心空氣污染濃度問題，可提出讓孩子不參與體育課及戶外活動。高危學生（包括患有哮喘、過敏等）可選擇於戶外小息時間／體育課留在圖書館內。

有人問到巴士不開動時，可否關掉引擎。

小食部 Tiger Bites：小食部某些產品如巧克力慕士和蒜蓉包等已下架。有人再次提出，要求將運動飲料一併下架。學生不允許在上學前及上課途中光顧便利店。任何在上述時間內購買之物品將被沒收，直至放學後才還交。

下次會議日期 下次會議日子定為2月7日，週二下午1:30，於會議室舉行。