

The International School of Macao Parents' Association (TISPA)

General Meeting

Tuesday, 14th June 2016, 1:30pm

TIS – Secondary Library

Agenda

Present

Wayne Hsie	Sarah Luvisutto	Connie Johnson	Diane O'Keeffe
Howard Stribbell	Laura Clarke	Deb Trundle Scott	
Mary-Ann Jasinski	Bec Walker	Andrea Dryburgh	
Kat Scott	Louise Kewley	Phong Ng	

Apologies: David Spreadbury

Minutes of last meeting (12th April)

Distributed on-line. No corrections noted. Accepted as correct.

Welcome

Head of Schools' Report (Howard Stribbell) - See attached

- Construction update: The Phase 2 project is split into two parts; A1 and A2. The side closest to COD is still pouring concrete. A2, which is offices and library, are up to the 3rd floor; the skeleton of the building is almost complete. First walk-through will be at the end of June. Topping out ceremony will be held on July 8th with a traditional ceremony and blessing of the building.
- Mr Stribbell asked for feedback on the attached Safety and Illness at School Policy
 - o A few concerns were mentioned in regards to a recent incident where one of the Kindergarten students broke his arm during the sports day.
 - Advice on hospital choice
 - Student information communication
 - Access to health forms of students with health conditions
 - Onsite nurse replacement in case of emergency
 - Ongoing CPR training for nurse and PE staff members
 - o Mr Stribbell confirmed that health forms of students with health conditions are kept at the nurse's station at all times. The procedure is for the nurse to accompany the student to the hospital if requested by parent. There are at least two other staff members that are trained in nursing and CPR that are on call should the school nurse have to leave the property.
 - o In Phase 2 there is an option to have a more formal infirmary due to the increase in students, however nothing has been decided or finalised at this point.
 - o A parent raised a concern in regards to a recent accident at school (head injury), but she was not informed or contacted. Mr Stribbell was surprised by this and will follow up as school policy is to contact the parent immediately in case of a more severe incident.
 - o Health and Safety Poster has been designed and will be posted throughout school. It was requested that a simpler version be designed for Kindergarten.
- DSEJ Curriculum and Alberta Curriculum Alignment: The curriculum has to be mapped

between DSEJ and TIS and there are small gaps that have been identified but can easily be added into the current curriculum. Next year each student, new and current, will receive a Curriculum Handbook.

- New TIS Tiger logo will be designed: Evolution of the tiger
- All TIS signs on the buildings will be replaced with the completion of Phase 2
- June 20th: Pest control will spray the front field, outdoor classroom and artificial pitch at 3:30pm
- In light of the Orlando shooting, it's worth noting that TIS has always kept a close sense on the GLBTQ students. This is something that TIS has always monitored and the TIS community has always been very positive and supportive of this community. In Alberta they have changed the school act, where a new policy has to be in place, including anti-bullying as well. TIS is creating a committee for next year that will look into this legislation and monitor this at TIS.

Principal's Reports

Elementary (Mary-Ann Jasinski)

- Teachers are currently finishing their report cards, which will go home on the last day of school, June 28th.
- The DSEJ Curriculum Alignment has been a big focus in the past couple of weeks.
- This morning Division 2 had their final assembly and on Thursday Division 1 will have their final assembly. On Friday, June 17th is the Senior Kindergarten Graduation ceremony. The G6 Graduation will be held on Monday, June 20th. On June 22nd there will be a final "Good-bye Assembly" SK-G6.
- The Way to Go lunch will be held on June 23rd.
- Dress-down day is on June 24th with a beach theme.

Secondary - (David Spreadbury - Absent)

Treasurer's Report (Andrea Dryburgh)

Pop-corn Day in May: \$2911

Community Day: \$14,970

Arts Night: \$7120

Grades 10-12 raised funds at the Community Day and would like TISPA to donate \$1000 MOP of their proceeds to a local charity.

Events Report

Events since last meeting:

- **Community Day**
- **Arts Night**

- **Dress-down day/Pop-corn**

Upcoming events:

- **Dress Down Day - June 24 (Beach theme)**

General Business

- School parking: The parking situation in the past 2-3 weeks has become very difficult as there seem to be more cars picking up at 3pm and less parking spaces available. This situation will be monitored and possibly MUST could offer another area for parking.
- TISPA funds allocation - most of the funds raised will be saved for next school year. A few outstanding items that will be purchased from the funds are new drinks coolers, curtains for the MPR with metal rings that can be used for events in the MPR and safety strips for the stairs.
- Kat Scott thanked everyone for their hard work this year.

出席代表

Wayne Hsie	Sarah Luvisutto	Connie Johnson	Diane O'Keeffe
Howard Stribbell	Laura Clarke	Deb Trundle Scott	
Mary-Ann Jasinski	Bec Walker	Andrea Dryburgh	
Kat Scott	Louise Kewley	Phong Ng	

缺席者: *David Spreadbury*

上次會議紀要 (4 月 12 日)

已於網上發佈。無須更正，確實無誤。

歡迎各位校長的報告(Howard Stribbell) – 詳情請參閱附件

- 工程進度：第二期校舍工程分 A1 和 A2 兩階段進行。面對 COD 那一面仍在混凝土堆砌階段。屬辦公室及圖書館的 A2 區域則建至第三層。結構部份已基本完工，6 月底可首次入內參觀。平頂儀式將於 7 月 8 日舉行。
- Mr Stribbell 要求得到學校就安全及疾病的政策反饋
 - o 有人關注早前幼稚園學生在運動日上摔斷胳膊的事。
 - 醫療機構的選擇
 - 學生資料
 - 獲取學生健康信息資料
 - 駐校護士在緊急情況下的崗位接替事宜
 - 護士及體育課職員持續接受心肺復甦訓練
 - o Mr Stribbell 確認學生健康狀況表格一直存放在護士室，方便在家長的要求下，護士可陪同學生前往醫院。學校至少有兩名接受具醫護和心肺復甦訓練的員工候命，以防護士在必要時離校。
 - o 由於學生人數增多，有建議在第二期校舍設立設備較完善的醫務室。
 - o 一位家長對於近來一宗受傷意外（頭部）表示關注，謂事後沒有收到電話及通知。Mr Stribbell 對此感到吃驚，因學校政策提到意外發生後須立刻通知家長，他表示會跟進事件，以防有更多意外發生。
 - o 健康與安全公告已設計好，稍後會在校園各處張貼。也提議為幼稚園另設計一張圖案較簡單的告示。
- 教育局及艾伯塔的教學課程大綱：早前雖有資料反映教育局與校本課程設定上稍有差別，但只涉及簡單調整。明年無論新、舊生都會收到課程小冊子。
- 學校將設計新的 TIS 老虎標誌：主題為「Evolution of the tiger」
- 第二期校舍工程完成後，所有舊的老虎標誌會被取代。
- 6 月 20 日下午 3:30：足球場、戶外課室以及人工草地將噴灑滅蟲藥
- 根據 Orlando 槍擊案，本校一直很關注 GLBTQ 的學生（G：男同性戀者 L：女同性戀者 B：雙性戀者 T：跨性別者 Q：對性別認同感疑惑者），對此持正面及支持的態度。艾伯塔訂立了一條新校規，當中包括反欺凌政策。本校明年亦會成立委員會，研究及監察此

議題。

校長的報告

小學校長的報告 (Mary-Ann Jasinski)

- 老師們正忙於處理成績表，將於 6 月 28 日學期最後一天派發。
- 過去幾週都在重點處理 DSEJ 本地課程大綱。
- 今早，小學四到六年級生已舉行了最後一場早會，週四是小一至小三最後一場。6 月 17 日（週五）會舉辦幼稚園三年級生畢業禮。小學六年級畢業禮將於 6 月 20 日（週一）舉行。而 6 月 22 日則是幼稚園三年級至小學六年級的「告別早會」。
- 6 月 23 日是 The Way to Go lunch。
- 以沙灘為主題的便服日定於 6 月 24 日舉行。

中學校長的報告 - (David Spreadbury – 缺席)

財務報告 (Andrea Dryburgh)

五月的爆谷日：2911 元

同樂日：14,970 元

藝術之夜：7120 元

高中部希望家長會捐出 1000 元，並與同樂日當天籌得的款項一同捐贈給慈善機構。

即將展開的活動

自上次會議後舉辦的活動：

- 同樂日
- 藝術之夜
- 便服日／爆谷日

即將舉行的活動：

- 便服日 – 6 月 24 日（海灘主題）

常務事項

- 停車位：過去兩、三週因多了汽車在下午 3 點停泊在校園，導致越來越少車位可供停泊。學校會繼續留意情況，MUST 或會提供其他停車位置。
- 家長會善款去向：除了幾樣需購買物品，如新的飲品保冷箱以及舉辦活動時可用上的室內體育館窗簾連金屬扣環外，大部份籌得的資金會留作下學年經費。

- Kat Scott 感謝各位整年努力工作。