



# The International School

## OF MACAO | 澳門國際學校

### IMPORTANT INFORMATION FOR PRE-KINDERGARTEN ENROLMENTS FOR 2017/2018 ACADEMIC YEAR

The DSEJ will continue to carry out the “Centralized Registration Measure for First-time Infant Education Students” for the 2017/2018 Academic Year.

This means for infants who were born in 2014 who want to enroll in infant education in Macao for the first time, their parents can consult the enrolment information of different schools on the DSEJ website from 1<sup>st</sup> January, 2017 onwards.

The website offers information in English, Portuguese and Cantonese. (Language can be selected from the top right hand corner of their website).

[www.dsej.gov.mo](http://www.dsej.gov.mo)

Parents can apply to a maximum of **6** Schools in Macao between the 5<sup>th</sup> and 20<sup>th</sup> January.

It will make no difference to your application if you apply on the 5<sup>th</sup> or the 20<sup>th</sup> of January. Schools cannot set any limit to the number of applicants or interviews. There is no priority given for early registration.

**The International School of Macao recommends that parents apply to more than one school in order to avoid disappointment. For the 2016/2017 academic year TIS had over 400 applications for 75 places.**

#### HOW TO APPLY - YOU DO NOT APPLY DIRECTLY TO TIS

Infants who are **Macao Residents** register online with DSEJ

Infants who are **non-Macao Residents** must bring the following documents to one of the \*DSEJ counter locations for registration.

#### Documents:

- 1 recent photo of the infant
- Infants' and their Father's/Mother's/Guardian's original and photocopy of identity documents
  - The “Slip of Authorization to Stay” issued by the authorized entity in the MSAR
- Documents related to the child's application for a stay or residence permit from the authorized entity of the MSAR

**\*Please refer to the DSEJ leaflet on our website for DSEJ Counter Locations and further information.**

## **AFTER APPLICATION**

TIS scheduled interview days are on Saturday 4<sup>th</sup> March and Saturday 18<sup>th</sup> March between 8.30am-1.30pm.

Applicants will be advised of their allocated appointment day and time between 13<sup>th</sup> & 24<sup>th</sup> February.

TIS will contact all applicants directly and advise them of their admission interview time and date via text. Applicants will also be advised of any additional documents that need to be submitted and when to submit them prior to interview.

**NOTE: If you are late for your scheduled appointment you will not be admitted and you will have to wait until after the accepted list has been published to reschedule.**

No individual appointments will be scheduled until after the accepted list has been published between the 27<sup>th</sup> and 29<sup>th</sup> March. Applicants after this date will be placed on the waitlist.

### **Notes on the Admission Interviews**

Interviews will be conducted in a group format with up to 8 children in each group accompanied by one adult. Time slots for each group will be 30 minutes.

### **Printing out the Registration Slip**

Parents can print out the registration slip between 25<sup>th</sup> March and 5<sup>th</sup> April. The registration slip is given to the chosen school once applicant has received notification of acceptance.

### **Admission Lists**

TIS will release its admission list between the 27<sup>th</sup> and 29<sup>th</sup> March. Successful applicants will be notified initially by text followed by a formal letter.

Parents must submit the registration slip and 'school place reservation fee' between 30<sup>th</sup> March and 6<sup>th</sup> April to TIS. If parents fail to submit the registration slip within these dates the eligibility for admission will be forfeited.

Waiting Lists will be released from 6<sup>th</sup> April onwards.

### **Additional Notes**

To enroll in Macao Schools, non-Macao Residents must possess a stay of residence permit for over 90 days issued by the authorized entity of the Macao SAR.

### **For further information**

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