



Online ordering instructions.

1. Go to our web site www.techni-photo.com. (Please use the latest Google Chrome Browser on your computer or laptop. Don't use any smart phone to do your orders).
2. Select "Order".
3. With the proof card provided to you please input the "Unique Code" and "Last Name" as it is shown on the proof card. (Please note it is case sensitive, and need do be exactly as shown on the card). If you don't have a proof card please contact us at 2803-5988 or email us at onlinecs@techni-photo.com to obtain your access. (For families with more than one child, each child will have a proof card assigned to them. Each child will need to make a separate purchase according to the proof card).
4. After you have check "I have read the Copyright Notice Below." Then click Authenticate.
5. You will be able to see your individual image as well as your group photo if you have taken them. (Please be aware of the order deadline highlighted in red so as not to incur any late charges, it's to ensure that the production time will be on schedule and every one will be able to receive the order on time.)
6. Scroll down to see the packages offered and select the packages you wish to purchase. You may purchase more than that one.
7. There are items which are grayed out, which means you must select a package A, B, C etc. in order to be eligible to purchase them (i.e. Retouch, Wallet Specials, Key Tags, etc).
8. Once you are finish selecting the package(s) and other items please review your order on the bottom of the page. **(Please note, any amendment should be made at this time as each time you login it will be treated as a new order)**. Once you are satisfied with the order and ready to pay please press "Proceed to Payment". This will bring you to another web site for processing your payment. Just follow the instructions, and once the payment is successful and accepted by the PayDollar gateway, will be returned to our web site then shortly you will receive an email confirming your order.
9. We will be delivering your package 7 – 10 day after the deadline, to the school and your child will be collecting it through their class teacher.
10. If you have further questions please contact us at (852) 2803-5988 or email us at onlinecs@techni-photo.com.